Voting Members in Attendance: Nora Croucher, Terry De Spain, Brenda Fiscus, Roy Gomez, Joe Kresse, Thomas Taylor, and Yvonne Hill via phone conference.

Voting Members Absent:
Daniel Bullock, Jeannine Hunt, and Crystal Voyles

Non Voting Staff Members in Attendance:
Frank Thomas, Peggy Smith

Non Voting Members Absent:
Manny Elguera, Jodi Tool

Non Voting Guests Present:
Tammy Spriggs Halls, Winnie Andrews and Tina Peck

Introductions and Call to Order:
The meeting was called to order at 3:00 PM in the Conference Room of the NEOPT located at 2204 E Penn Ave. La Grande.

Consent Agenda:
There being no corrections to the items in the Consent Agenda, Roy moved to approve it was seconded by Joe. The motion was carried unanimously.

Board/Council Report and Council Bits
Frank told council member this is a new publication that informs business before the council that may need a little more explanation (e.g. procurement, pending grants, etc.). He told council when this needs to be published he will try to keep it brief.
**Disposition Recommendation # 2013**

Frank stated we are looking for a resolution from the council to the Board of Directors to proceed with our recommendation to dispose of a capital asset # 2013. Consistent with previous processes and Asset Management the procedure is as follows:

- Offer it to other interests with the agency **done no takers**
- Offer it to other county interests as Legacy Capital
- Offer it for public sale with scrap value as minimum bid
- Scrap the bus if no other disposition alternative works out

**Procurement Recommendation #2029**

Frank passed out copies of the only proposal that was consistent with our grant process. The bus is a Category D, 13 passenger cutaway. It was somewhat smaller than what we had hoped for. He stated with vehicle replacement grants like this one there is an underwriter assumption that we will be replacing like vehicle for like vehicle. This grant was to replace #2013.

Frank stated when the grant funding for this project was written our Regional ODOT Coordinator recognized that our intended use (fixed route) had outgrown a 13 passengers so, she approved an upgrade replacement to a Class C that would hold up to 30 passengers. However, in Union County we opted to go with low floor buses. He explained the lower buses better fit the needs of the elderly and persons with disabilities. The ramps are less expensive to maintain than lifts and they are embedded in the vehicle to give passengers more comfort and less noise. Unfortunately the largest capacity we can get in a Class C low floor is a 20 passenger with up to 3 wheelchairs.

He said staff ran the numbers against our Title VI load standard for fixed route service and a 20 passenger would meet our needs over the course of 7 years useful life.

**STF Discretionary Projects**

Frank told council discretionary grants give us two opportunities to submit. Although resources have been allocated to every ODOT Region this is still a competitive process and no jurisdiction is guaranteed to receive a grant. He said what ODOT is looking for is statewide or regional significance. He is submitting the following:
• **Rides to wellness: Regional Significance**
  - The Rides to Wellness application is being submitted to continue what has become a three-way partnership between our agency, ODOT, and EOCCNO. These rides provide acute, demand response access to medical care to residents of Union County. However, it is only currently funded through January 2017. If successful, this project will get Rides to Wellness through June 2018.

Frank told council after this we would be in a much better position to qualify for some of the new incentives coming under FAST Act.

• **Regional Automation: Statewide Significance**
  - The regional automation project would purchase mobile data computers that are compatible with our existing software to automate and improve other rural providers in Region V (specifically we are interested in Grant, Morrow, Umatilla, and Harney Counties). Once funded this project would be self sustaining under existing capital grant resources. It will improve the efficiency of small rural providers, streamline reporting, the generation of management data, and will put the entire region on a unified data standard.

**Section 5310 Capital Project**

Frank stated the 5310 application is pretty straight forward. We are asking for a grant to replace an aging Mini Van #2020. Useful life for this van was 4 years and 100,000 miles; it has far exceeded this by 2 years and the millage reading is almost 120k.

The Asset Management Plan calls for a replacement this fiscal year. However the grant resources will not be available until next year if we are successful in obtaining the grant.

He told council if we are successful in obtaining this grant and maintenance needs remain tolerable we will keep 2020 around as a backup vehicle in our ADA Paratransit and Demand Response systems.

**Consider 2013 Disposition Recommendation:**

Frank called for a motion to approve disposition recommendation. Roy made the motion to accept the disposition recommendation it was seconded by Brenda. The motion was carried unanimously.
**Consider Procurement 2029 Recommendation:**

Frank entertained a motion from the council to move forward with the Procurement recommendation. Nora made the motion to move forward it was seconded by Roy. The motion was carried unanimously.

**Consider Section 5310 Capital Application:**

Frank called for a motion to replace 2020. Joe made a motion to replace the van it was seconded by Roy. Motion was unanimously carried.

**Consider STF Applications:**

Frank called for a motion to send the proposal applications to the STF Committee. Roy made the motion and it was seconded by Thomas. The motion carried unanimously.

**Staff Updates:**

- **RTAP Opportunity**

Frank stated the Rural Assistance Program receives funding and a mandate from Federal Transit Administration to provide training, technical assistance, etc. He learned this month there is a vacancy on the National RTAP Review Board. He stated our Executive Director has graciously sponsored his nomination. Frank said he is honored and humbled by the Director’s confidence in him. He will keep council posted of the outcome.

- **Ride Connection Dialysis Partnership**

We were invited by Ride Connection one of most recognized nonprofit transit providers on the West Coast to participate in their STF Discretionary Grant in the Statewide Impact class. Ride Connection has developed a ground breaking framework

**Staff Reports**

- **Managers Report**

Interviews for the new receptionist are completed a finalist has been notified. Liz Moreno has accepted the position and will start next week.
• **Alternative Modes Report**

In Jodi’s absence Frank reported the two have a meeting with Commissioner Howard next week.

**Old Business**

None

**New Business**

None

**Adjournment:**

There being no further business to bring before the Council, Yvonne made a motion to adjourn. It was seconded by Thomas. The meeting was adjourned at 4:00 PM.

The next meeting will be held in Elgin on February 17.