Voting Members in Attendance: Winnie Andrews, Daniel Bullock, Terry De Spain, Brenda Fiscus, Jeannine Hunt

Voting Members Absent:
Nora Croucher, Joe Kreese, Martina Peck, Thomas Taylor, Crystal Voyles, Roy Gomez

Non-Voting Staff Members in Attendance:
Angie Peters, Peggy Smith

Non-Voting Members Absent:
Jodi Tool

Guest:
None

Introductions and Call to Order:
The meeting was called to order at 3:00 P.M. La Grande Public Transportation Conference Room.

Consent Agenda:
Board Council Report

Angie also shared the recent Survey results

Hearing no comments or correction to the Consent Agenda Angie called for a motion to accept; Winnie made the motion to accept. It was seconded by Brenda and carried unanimously.
Consider Stakeholder Comments:
No Stakeholders present for comments

Staff update on Rides to Wellness:
Angie told Council Members there is now a Policy in process and she has sent the first draft to our Director Margaret Davidson for review. After Margaret’s review it will then be sent to Sherrin at ODOT for ADA compliance review then to the Board of directors.

Likely upcoming article will be the Rides to Wellness (R2W) Fare Structure and an article about LCAC.

Staff Update on Summer Events:
Angie said she met with County Commissioners this morning and the proposed Black Hawk fair route was approved.

Staff Update on Transit Building Signage:
Signage for our Transit Building is in bid process. Angie said signage should be completed hopefully by end of summer.

Staff Update on Safeway Stop:
We currently have no bids to pour cement at the newly proposed Safeway stop. Angie said she has obtained a Shelter for that stop at the cost of $150 whoever gets the bid will also install the Shelter at the site. She also said it will probably be after fair before we consider any bids that come in.

Discussion of By-Laws and Potential Updates:
Multiple changes to the By-Laws were discussed that will be brought to the Council for vote at the next meeting.

After discussion Angie called for a motion for a By-Law re-write. Daniel made the motion it was seconded by Winnie and carried unanimously.

Angie also called for a motion to remove Crystal Voyles a member who has not attended in over a year due to her job. Winnie made the motion to remove the member it was seconded by Brenda and carried unanimously.

Angie called for a motion to remove Vice Chair Roy Gomez due to his move out of state. Brenda made the motion it was seconded by Daniel and carried unanimously.
There was a discussion among Council of who to nominate for the positions listed below and Daniel Bullock was chosen to remain as Council Chair while Brenda Fiscus was chosen to move into the Vice Chair position based on having no opponents.

Angie called for a motion to keep Daniel Bullock as Council Chair. Winnie made the motion it was seconded by Brenda and carried unanimously.

Angie called for a motion to move Brenda from Bedroom Community seat to Council Vice President. The motion was made by Daniel and seconded by Jeannine and carried unanimously.

**Manager’s Report:**

Angie said we have seen a dip in Rides to Wellness (R2W) after launching the fare. She stated this has been 3 fold. First the people who didn’t actually qualify (have their own car or another option) but there was not a policy in place to address this. Thus many have decided to drive themselves. Second the local paratransit clients who were using it as an alternative to paying a fare are switching back to paratransit as it is a dollar cheaper. The third is our challenge for the people who make too much money to qualify for Medicaid (and thus free) but not enough to pay their own way. Angie said because of this she is reaching out to the community for a partnership to help with buying punch passes similar to how our partnership on the fixed route works. She told council if they hear of anyone interested in a partnership please let her know.

She said the R2W Policy she is currently working on will ultimately go to the CCNO Board.

She stated the written material she is working on concerning the TAC are in the by-laws. She told council because of our discussion today of the potential update to the current by-laws; she will be working on the re-write. The new re-write will be brought before the Council for approval at our next meeting.

We have been doing a lot of material printing for the fair. She has recently created two new documents that have been placed in the community. The documents are a bus 101 sheet that went out with some of our existing materials to go into the packets given to prospective students touring EOU that answers some basic questions about riding the bus. The other document is a comprehensive flow chart for the local clinics about who to call for different rides home from medical appointments. Contacts include Brokerage, Arc, and a medical transport program that can provide care in-route (in addition to us).

Angie said in looking forward now the future radar for her is all summer programs. She said after that she would like to hear from the Council their thoughts of focus for the future.
She stated after the summer programs one point of focus might be creating a plan from the Customer Survey results:

- No radio ads going forward
- Social Media needs to grow
- Develop Loyalty Program as reward to invested riders
- Improve call center
- Potentially service expansion pending on HR2017 funding.

**Alternative Modes Report – Jodi:**

None

**Old Business:**

Angie called for a motion to discontinue the Greyhound C-Store that was discussed at the last meeting. Daniel made the motion it was seconded by Brenda and carried unanimously.

Angie reported she will not purchase wraps for the Walmart Shelter. She said after further research she has discovered the wraps would not help because the Sun is coming in from the open front of the shelter so she will not continue to pursue the wraps.

**New Business:**

Do we want to pursue a route for Crazy Days next year? Angie will follow up with Terry De Spain.

One of the Council members asked about transfer passes. Angie will do research.

**Adjournment**

The motion to adjourn was made by Daniel seconded by Winnie and carried unanimously. Meeting was adjourned at 4:00 P.M.

*Next meeting will be held in La Grande on October 18, 2017*
Minutes Respectfully Prepared By,

_________________________________________________  July 19, 2017

Peggy Smith, Office Assistant

Minutes Accepted by:

_________________________________________________  _________

Daniel Bullock, Chairman