

## COMMUNITY CONNECTION JOB OPENING

### **POSITION: Head Cook**

LOCATION: Community Connection of Northeast Oregon, Inc.  
Enterprise Location  
702 NW First Street  
Enterprise, Oregon 97828

### **CLOSES: Open Until Filled**

Do you have a passion for cooking and getting involved in your community? Pair these passions and come join our team at the Enterprise Senior Center as Head Cook.

This position is part-time at 20-29 hours per week, and a pay range of \$17.22 - \$22.57/hour. Benefits will include paid vacation and sick leave, and eligible for retirement benefits after one year of employment.

Position Duties Include (Please refer to job description for a most extensive list of duties):

- Responsible for managing the nutrition department's inventory, food, equipment, consumables, and program supplies.
- Train staff and volunteers and ensure safety and sanitary compliance.
- Lead by example in providing excellent customer service to our senior community through all nutrition program activities.
- In consultation with the Wallowa County Operations Manager, determine kitchen needs and staffing schedules.

Successful Applicant will be subject to a pre-employment drug test and criminal history background check. Complete job description and application are available online at <https://ccno.org>, or the Oregon Worksource Office.

#### **Please submit the following to be considered for this position:**

- a cover letter
- resume
- completed application
- letters of recommendation are encouraged

#### **All applicant materials must be returned:**

- in person
- by mail to Community Connection Administration Office, ATTN: HR Department, 2802 Adams Ave. La Grande, OR. 97850
- e-mailed directly to [jobs@ccno.org](mailto:jobs@ccno.org).
- OR in person at Worksource Office.

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*Community Connection is an Equal Opportunity Employer. We do not discriminate on the basis of race, religion, color, sex, gender identity, sexual orientation, age, non-disqualifying physical or mental disability, national origin, veteran status or any other basis covered by appropriate law. All employment is decided on the basis of qualifications, merit, and business need.*

*If you need assistance or an accommodation due to a disability, you may contact us at [jobs@ccno.org](mailto:jobs@ccno.org) or you may call us at -541-963-3186.*