

## **COMMUNITY CONNECTION JOB OPENING**

**POSITION: Housing Counselor**

**LOCATION:** Community Connection of Northeast Oregon, Inc.  
Administration Office  
2802 Adams Ave  
La Grande, Oregon 97850

**CLOSES: Open Until Filled**

Community Connection is seeking to fill the role of Housing Counselor! The individual for this position will provide expert guidance, education, and essential support to the Housing Resource Center and its clients. A successful applicant should be able to demonstrate compassion and dedication to supporting and performing pre-purchase and financial counseling.

This position is full-time, compensated on a range of \$18.44 - \$28.08, and includes a competitive benefits package: paid leave (vacation, sick, holiday), health, dental, and retirement benefits.

### **Position Duties Include:**

- Perform pre-purchase and financial capability counseling.
- Provide asset and financial counseling for IDA clients.
- Assist the Housing Resource Center Manager with workshops and education, which will include occasional Saturdays.
- Perform marketing and outreach including social media and networking.
- Provide general clerical support to the Housing Resource Center.

Successful Applicant will be subject to a pre-employment drug test and criminal history background check. Complete job description and application are available online at <https://ccno.org> or the Oregon Worksource office.

### **Please submit the following to be considered for this position:**

- a cover letter
- resume
- a completed application
- letters of recommendation are encouraged

### **All applicant materials must be returned:**

- in person
- by mail to Community Connection  
Administration Office, ATTN: HR  
Department, 2802 Adams Ave. La Grande,  
OR. 97850
- E-mailed directly to [jobs@ccno.org](mailto:jobs@ccno.org)
- OR in person at Worksource Office.

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*Community Connection is an Equal Opportunity Employer. We do not discriminate on the basis of race, religion, color, sex, gender identity, sexual orientation, age, non-disqualifying physical or mental disability, national origin, veteran status or any other basis covered by appropriate law. All employment is decided on the basis of qualifications, merit, and business need.*

*If you need assistance or an accommodation due to a disability, you may contact us at [jobs@ccno.org](mailto:jobs@ccno.org) or you may call us at 541-963-3186.*