

COMMUNITY CONNECTION JOB OPENING

Position: Transportation Travel and Training Coordination Specialist

Location: Community Connection of Northeast Oregon, Inc.
Administration Office
2802 Adams Ave
La Grande, OR 97850

CLOSES: Open Until Filled

Community Connection is excited to launch a new pilot program, made possible through funding from the Oregon Department of Transportation (ODOT) and matched by public transportation agencies across Region 5. For the next two years, this initiative will focus on helping people build the skills and confidence they need to travel safely and independently. We're looking for a Transportation Travel and Training Coordination Specialist to lead this effort—someone organized, approachable, and passionate about making a difference in people's daily lives. While the position is currently funded for two years, strong program results could open the door to longer-term opportunities.

This is a full-time, benefits-eligible position with a pay range of \$20.34 - \$29.58. Benefits include paid health/dental insurance, paid holiday/vacation/sick leave, as well as retirement eligibility after one year of employment.

Position Duties Include:

- Design and lead individualized and group travel-training programs with a focus on safety and accessibility.
- Develop curriculum and materials that promote independent transit use.
- Build and maintain partnerships with community organizations, senior centers, and advocacy groups.
- Coordinate outreach and advertising efforts with transit agency staff.
- Track participant progress and program outcomes; conduct follow-ups to assess impact.
- Ensure compliance with ADA and relevant transit accessibility standards.

Successful Applicant will be subject to a pre-employment drug test and criminal history background check.

Complete job description and application are available online at <https://ccno.org> and your local WorkSource Oregon Office.

Please submit the following to be considered for this position:

- a cover letter
- a resume
- completed application
- letters of recommendation are encouraged

All applicant materials must be returned:

- in person or by mail to:
Community Connection Administration Office,
ATTN: HR Department, 2802 Adams Ave. La Grande, OR. 97850
- e-mailed directly to jobs@ccno.org.
- OR in person at Worksource Office.

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*Community Connection is an Equal Opportunity Employer. We do not discriminate on the basis of race, religion, color, sex, gender identity, sexual orientation, age, non-disqualifying physical or mental disability, national origin, veteran status or any other basis covered by appropriate law. All employment is decided on the basis of qualifications, merit, and business need.*

*If you need assistance or an accommodation due to a disability, you may contact us at [jobs@ccno.org](mailto:jobs@ccno.org) or you may call us at 541-963-3186.*