

## COMMUNITY CONNECTION JOB OPENING

### **Position: Self-Sufficiency Coordinator**

Location: Community Connection of Northeast Oregon, Inc.  
Union County Office  
1504 Albany St.  
La Grande, Oregon 97850

CLOSES: January 26, 2026

Do you enjoy helping people navigate tough situations and connect with needed resources?

Community Connection is seeking a Self-Sufficiency Coordinator in Union County. This position works directly with low-income individuals and families to help them access essential services. The Self-Sufficiency Coordinator provides case management support by assessing client needs, coordinating community resources, tracking eligibility and progress, and maintaining accurate documentation. This role works closely with clients, internal staff, and community partners to ensure assistance is provided accurately, efficiently, and within required timelines.

If this work sounds interesting and meaningful to you, we invite you to apply today!!

Job description and application are available online at <https://ccno.org> and your local WorkSource Oregon Office.

**Please submit the following to be considered for this position:**

- a cover letter
- a resume
- completed application
- letters of recommendation are encouraged

**All applicant materials must be returned:**

- in person or by mail to:  
Community Connection Administration Office,  
ATTN: HR Department, 2802 Adams Ave. La  
Grande, OR. 97850
- e-mailed directly to [jobs@ccno.org](mailto:jobs@ccno.org).
- OR in person at Worksource Office.

Successful Applicant will be subject to a pre-employment drug test and criminal history background check.

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**We offer the following pay, benefits, and work environment:**

This is a full-time position with a pay range of \$21.28–\$30.96 per hour. Benefits include agency-paid health and dental insurance (with employer HSA contributions when enrolled in an applicable health plan), paid holidays, vacation, and sick leave, and 7.5% retirement plan contributions after one year of employment. The role is at our Union County Senior Center location and includes a dedicated private office. Work is generally scheduled for Monday-Friday, approx. 8am-5pm, and is primarily desk-based work involving computer use, documentation, phone communication, and routine administrative tasks, with occasional movement within the office.

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*Community Connection is an Equal Opportunity Employer. We do not discriminate on the basis of race, religion, color, sex, gender identity, sexual orientation, age, non-disqualifying physical or mental disability, national origin, veteran status or any other basis covered by appropriate law. All employment is decided on the basis of qualifications, merit, and business need.*

*If you need assistance or an accommodation due to a disability, you may contact us at [jobs@ccno.org](mailto:jobs@ccno.org) or you may call us at 541-963-3186.*