

Dear _____,

Date: _____

Thank you for your generous donation. Your donation of:

(description of donation)

will be used in compliance with IRS regulations governing product donations;

_____ is, or is sponsored by, a 501(c)3 public
(food pantry name)

charity or is a church, and therefore is qualified to receive such donations. Adequate records are maintained and are available to the IRS on request.

Food Pantry EIN: _____

Note: Food Pantry should keep a copy of this receipt on file.